



Meeting Notes

PTFA (Parents, Teacher and Friends Association)

DATE:

24th October 2023

TIME:

6.10pm

CHAIR:

Julie Batty

IN ATTENDANCE:

Amy Croxton, Nicola Wilson, Gemma Kirby

Sarah Mullan, Sarah Jane Wilkinson, Chloe Ramsey

Alison Simpson, Gemma Kirby, Sandra Piscopo,

Nikolett Taba, Maddy Burton-Cole, Triana Ferrandiz

Anne-Marie Haddington

APPROVAL OF MINUTES:

Agreed Upon

APOLOGIES:

Carol Scarisbrick, Hannah McNamara,

Kate Filippi

TREASURERS REPORT

Sarah Jane Wilkinson had reviewed the accounts and confirmed that the new PTFA is starting the year on a deficit of £41 this is after insurances and lottery license have been paid and monies owed to school community schemes has been allocated. Temporary alcohol license to be purchased for Christmas fair.

CONSTITUTION

The Constitution was reviewed and agreed to no amendments. The document will be final drafted and emailed out.

ANNUAL SPENDS

First spend of the year is the contribution towards snacks and drinks for the panto.

Parents to be made aware of the deficit and how the Halloween money is being spent.

CHRISTMAS EVENT

Traditional fair to be hosted Saturday the 9th of December between 2-4pm

Stalls- Tombola, jar bola, hook a bauble, reindeer's nose, wine and water, golden lollipop, bottle on string, Christmas treasure map, name the bear, guess the sweets and weight of the Christmas cake, children's craft activities.

Food- Café with cakes, Pulled pork and veggie alternative sandwiches, mulled wine and Christmas cider.

Santa's Grotto

Raffle- Members agreed to contact local business' with regards to donations for prizes.

Variety Frearson to be contacted with regards to boards for event, is this something they will do or just a summer scheme?

Childrens Christmas carol sung at 3pm

PTFA to allocate weeks leading up to the fair as donation weeks, e.g., week commencing 6th November bring a bottle week. Week of 13th Jar bola week

DATE FOR CHRISTMAS FAIR BRIEFING MEETING

Date agreed Monday 20th November 6:10pm at School. All are welcome.

MEETING CLOSED AT 7.30PM